



NEIGHBORHOOD GRANTS PROGRAM
-- UMBRELLA INITIATIVE

FUNDED BY A
GRANT FROM



GRANT ANNOUNCEMENT

The HARBEL Community Organization, Inc. is pleased to announce it has received \$7,500 from the Baltimore Community Foundation to be awarded in grants of no more than \$750 to projects or events that will benefit the community. The grants will be awarded by HARBEL's Neighborhood Grant Allocation Committee. The committee is composed of representatives of Northeast Baltimore's communities who were nominated to serve by their community association's president. The committee met recently and set the following criteria for grant applications:

- The grant must support and stimulate resident involvement
- The grant must create positive and visible change within the neighborhood
- The grant should strengthen your association or improve your community
- The funds may not be to the benefit of a specific resident or business in the area
- Neighborhood Association Partnerships are welcomed and encouraged, however, no organization or event may receive more than one grant totaling \$750 (see example)
- ***The grant application and the project must be approved by the board of the community association in which it will take place. The President or the Vice President of the community association must sign the application signifying the association's board has reviewed and approved the application and the project.***
- Completed applications should be mailed, faxed, scanned and E-mailed, or hand carried to:
Mike Hilliard
HARBEL Community Organization, Inc.
5807 Harford Road
Baltimore, Maryland 21214
FAX: 410-426-1140
harbel.necop@juno.com.
- **Incomplete applications will not be considered.**
- **Completed applications must be received no later than 9 PM on Monday, May 11, 2009.**
- **A receipt will be issued to acknowledge your application has been received.**
- Notification of grant awards will be made no later than Tuesday, May 19, 2009.
- Final reports describing the grants impact must be received at HARBEL no later than 30 days after the completion of the project or the event but under no circumstances after September 30, 2009. Failure to provide a report will affect future applications.

In your application please indicate how you will measure the success of the event or the project i.e.: increased membership in your community association, increased number of volunteers, or increased community participation. Also please list the members of your Planning Committee on the form provided.

For more information about this exciting program and to download an application visit HARBEL's web site at www.harbel.org, or feel free to contact Mike Hilliard at HARBEL via Email at harbel.necop@juno.com or at 410-444-2100, Ext. 1013.



NEIGHBORHOOD GRANTS PROGRAM
-- UMBRELLA INITIATIVE



FUNDED BY A
GRANT FROM

GRANT ANNOUNCEMENT

Example in reference to: Neighborhood Association Partnerships are welcomed and encouraged, however, no organization or event may receive more than one grant totaling \$750.

The Neighborhood Grant Allocation Committee interprets this as follows:

- An association will not receive more than one grant.
- If an association chooses to enter into a coalition with other associations or organizations to fund and sponsor a specific event or project, the association may set aside a portion of their requested funds for that purpose and then utilize the remainder for another project or event.
- It is of note that no organization or event will receive a grant for more than \$750.



Community Organization, Inc Funded by a grant from
 Neighborhood Grant Application



This application should be completed and received by Mike Hilliard, HARBEL Community Organization, Inc., 5807 Harford Rd., Baltimore, Maryland 21214, FAX: 410-426-1140, by Monday, May 11, 2009 at 9PM. If you require further information contact Mike Hilliard via Email at harbel.necop@juno.com or at 410-444-2100, Ext. 1013. Please use additional sheet(s) if necessary.

Community Organization: _____

Project Name & Date: _____

Briefly describe how the project will support and stimulate resident involvement and/or visibly improve your community.

How will your project be organized and implemented?

How will your project be evaluated? Indicate how you will measure increased participation and the project's success (i.e., estimated number of volunteer hours, an increase in volunteers, increased membership in your community association, or increased community participation.)

Proposed Budget:

Item	Amount from HARBEL/BCF Grant	Amount from other sources	Value of in kind contributions	Cost per item
Total Amount Requested				

I take responsibility for the completion of this project and will produce project receipts, sign-in sheets, photographs and related documents to be submitted with the final report.

Name of Resident Coordinator: (Printed) _____

Signature: _____ Date: _____

Address: _____ Phone #: _____ E-mail: _____

Approved by Community Association Board:

You may place responses to the grant application on additional pages attached to this document



Community Organization, Inc Funded by a grant from



Signature of the Association's President or Vice President

Date

PLEASE LIST MEMBERS OF YOUR PLANNING COMMITTEE ON THIS FORM

Project Name: _____

Name: _____

Name: _____

Address: _____

Address: _____

Phone Number: _____

Phone Number: _____

Name: _____

Name: _____

Address: _____

Address: _____

Phone Number: _____

Phone Number: _____

Name: _____

Name: _____

Address: _____

Address: _____

Phone Number: _____

Phone Number: _____

Name: _____

Name: _____

Address: _____

Address: _____

Phone Number: _____

Phone Number: _____

Name: _____

Name: _____

Address: _____

Address: _____

Phone Number: _____

Phone Number: _____

Name: _____

Name: _____

Address: _____

Address: _____

Phone Number: _____

Phone Number: _____

You may place responses to the grant application on additional pages attached to this document



NEIGHBORHOOD GRANTS PROGRAM
-- UMBRELLA INITIATIVE



FUNDED BY A
GRANT FROM

PROJECT COORDINATOR GRANT REPORT FORM

Please ensure a completed report is received by Mike Hilliard, HARBEL Community Organization, Inc., 5807 Harford Road, Baltimore, Maryland, 21214 FAX: 410-426-1140 no later than 30 days after completion of your project but under no circumstances after September 30, 2009. If you require further information please contact Mike Hilliard at HARBEL via Email at harbel.necop@juno.com or at 410-444-2100, Ext. 1013.

Community Organization: _____

Project Name & Date: _____

Name and role of person completing report: _____

1. Briefly describe how the project supported and stimulated resident involvement.
2. Describe the issue or challenge the group was trying to address with this project.
3. How many people were involved in planning the project and completing the application and how many people participated in your project? (Please provide the number of adults and the number of youths that participated)
4. Has the grant increased resident understanding of the other resources available through your organization? Please explain.
5. What did you hope would happen as a result of the project? Describe the goals and results.
6. Do you think the project created tangible & lasting, positive change in the neighborhood? Please explain why or why not.
7. Have the neighbors worked together since that project [other projects, social gatherings, meetings, other]? If so, please describe.
8. Describe any skills that you and/or project participants learned as a result of doing the project.
9. If this opportunity were available again, would you want to be involved? Please explain why or why not.
10. Attach before and after photographs or photographs of the completed project or other relevant documentation.
11. Attach a financial report (you must submit documentation of expenditures i.e. copies of receipts).